**New Mountain Top Baptist Church**

**Annual Budget Plan Form**

**Auxiliary/Committee/Account Manager:**

Please list the goals and initiatives you plan to achieve for the 2023 calendar year.

**Ministry Goals:**

**Ministry Activities:**

|  |
| --- |
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|  |

**Budget Total: 2023 \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2022\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Itemize all expenses you expect your committee/ministry auxiliary to incur. Please include as many details as possible on the next page. This information is very important in order to properly fund each ministry.**

**If you have any questions, please contact duncanrl80@gmail.com, Deacon Richard Duncan, Finance Chair.**

**Ministry Contact: Date: \_\_\_\_\_\_\_\_\_\_**

Phone : E-mail : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ministry Budget

Please use the table below to itemize, explain and total your budget request. Itemization is required.

 **Total Ministry Budget Request: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Ministry Event Expenditures

Please itemize your requests for annual ministry expenses to express your plan of events for 2023. This report will give the Finance Department an approximate amount of your annual expenses to assist in preparing and completing the church budget.

|  |  |  |  |
| --- | --- | --- | --- |
| Priority | Detailed Explanation of Event / Expense | Plan Date | $Amount |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Auxiliary/Committee Leader Signature: Date:**